Greetings!

Thank you for your interest in Dragon Fyre Faire! We are very excited to have the opportunity to work with you. We are working hard to create a memorable, family-friendly event, which is fun, exciting and profitable for everyone. As this is a Whimsical Renaissance Faire, we ask that you be in appropriate attire/costume for the event. As well as make a reasonable attempt for your booth and camping area to visually fit into the aesthetic appeal of the faire. Themes we are looking for at the faire are Medieval/Renaissance, Pirate, Fantasy/Mystical and Steampunk.

**Faire 2019:**

* Located at Hooper Springs Park in Soda Springs, ID

1805 Government Dam Road, Soda Springs, ID 83276

* July 4-6, 2019

**Booth Information:**

* Booth spaces are $60 for a 15x15 foot area, or $75 if you register after June 1, and includes entry for 2 people.
* The site is reserved for us from July 3-7h for set up and tear down. Faire will be open to the public July 4-6th..
* Electrical outlets are limited and in specific locations. Please indicate in your paperwork if you will need a spot with constant electricity access. There will be access to charge your electronics inside the covered stage area at night for all.
* As this is a camping event, you will be able to camp behind your booth so long as your camping area fits the aesthetics of the faire (no visible modern tents please) and it all fits within the width of your space. For camping gear/tents that do not look like they belong inside a whimsical ren faire, we will have a separate camping area located on site.

**Site Information:**

* Pets are allowed. You are required to clean up after your pet and leash laws apply. You will also be held responsible for any damage or injury your pet may cause.
* The cell reception on site is very good for all major carriers. If you take credit cards via apps like Squareup, you will be able to do so.
* This particular site is a smoke-free park.
* Fire bans are very possible in July so come prepared to cook on a camp stove instead of an open pit. We recommend you have a fire extinguisher at your encampment in case of emergencies. Also, please keep cooking apparatuses that use open fire off the grass; as the city is not fond of scorched areas of grass.
* Prepare for erratic weather. In previous years we have had rain, intense heat and cold days and nights.
* There is potable water on site. Be aware though that the water assessment for the water in the city of Soda Springs 2015 recommends purifying your water especially for persons who are immune compromised.
* There are public flush toilets on site.
* There is a natural creek running through the park, be prepared with bug spray and citronella as some years are worse than others for mosquitoes.
* An admin will be on site at all times. Also coffee and hot tea will be available in the morning and possibly throughout the day.

There will be special activities throughout the event, which you are encouraged to join in. One of the events planned is a Children’s Quest. As part of their quest, children must learn different things or locate items or people. If you decide to participate it has the advantage of bringing in the parents to your booth while entertaining children.

Dragon Fyre Faire gives coupons or, “Dragon Dollars” to customers for different reasons throughout the event. It is up to the merchant if they wish to accept the coupon. If you do, faire admin will trade out the coupons for cash at the end of the event.

**Faire Guidelines:**

1. Dragon Fyre Faire is an all ages event. All participants’ booth, camp, clothing, language and behavior shall be appropriate for observation by children of all ages, at all times.
2. There is a ZERO tolerance for illicit drugs at this event. If illicit drugs are determined to be on site, the police will be called to take care of the situation.
3. Public drunkenness is not allowed. Everyone has a different tolerance to alcohol; please stay within yours or we will not be permitted to have alcohol on site in the future.
4. As Organizers of the Faire, we are required to obtain documents stating that as a vendor you will collect and pay Idaho Sales tax. Collecting and paying Idaho Sales Tax is then your responsibility. Visit this website for details: <http://tax.idaho.gov/i-1031.cfm>
5. Please have your Idaho Sellers Permit on display at your merchant area at all times. Don’t forget to fill out your tax forms at the end of the event if you are from out of state.
6. Food vendors need to acquire their own temporary event food permit through the health department. Vendor packets for Southeast Idaho Public Health Department can be downloaded online at <http://www.siphidaho.org/env/pdf/Vendors_Packet.pdf> and the license application is http://www.siphidaho.org/env/pdf/Food\_License\_Application.pdf
7. It is the merchant’s responsibility to watch their property while at the event. The faire admin and City of Soda Springs cannot be held responsible for theft or damages caused by the public or damages caused by merchants. You will be held responsible for any damages you cause to city property or to the property of other merchants.
8. Personal event insurance is not required but is encouraged. You will be held responsible for damages to the property, other vendors, and/or third parties, including customers caused by your booth, wares or assistants. The Faire, Faire organizers and City of Soda Springs are not responsible for damages sustained.\*
9. By participating as a merchant you allow Dragon Fyre Faire to use your name and/or to take and use photos that may include yourself, staff, booth or merchandise to be used in marketing current and future Dragon Fyre Faires.
10. Our rules are simple for a reason. Thus, any violation of the rules can result in eviction from the site. If you are removed from the event, you will not be entitled to a refund.
11. Booth spaces are $60 for a 15x15 foot area, or $75 if you register after June 1, 2019. Payments can be received through PayPal, there is a PayPal option at [www.dragonfyrefaire.com](http://www.dragonfyrefaire.com/) or checks can be mailed in with the application form to:

1520 19th Street

Heyburn, Idaho 83336

*Make checks out to Dragon Fyre Faire*

\* Think damage such as widespread fire damage or driving into a permanent building with your vehicle. This does not apply to basic grass damage caused by camping (staking tents and such).

You can return your merchant forms to:

1520 19th Street, Heyburn, ID 83336

Send electronic application forms to: dragonfyrefaire@yahoo.com

2019 Vender Application Form

|  |  |
| --- | --- |
| Business Name: |  |
| Mailing Address: |  |
| Owner/Operator Name: |  |
| Contact Phone#: |  | Email: |  |
| Idaho Sales Tax/Seller permit # |  |
|  |  |
| Theme of your booth/tent and staff attire:⬜ Fantasy / Mystical⬜ Steampunk | ⬜ Pirate / Mermaid⬜ Medieval/Renaissance |
| (electronic submissions may type in theme on above line) |
| Your booth space need: ⬜ Water ⬜ Electricity | ⬜ Other (Specify): |  |
| Are you willing to contribute to the Children’s Quest? | ⬜ Yes ⬜ No |
| If so, what question can children ask or what can children find in your area? |  |
|  |
| Overview of items you are selling: |  |
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| I have read and agree to adhere to the set guidelines: |

Booth spaces are $60 for a 15x15 foot area. Registration after June 1, 2018 is $75 for a 15x15 foot area. Your camping area should fit within that space as well, or plan to camp in separate vendor camping area. Payments can be receive through PayPal through our website [www.dragonfyrefaire.com](http://www.dragonfyrefaire.com/) or checks made payable to **Dragon Fyre Faire** can be mailed in with the application form to:

1520 19th Street

Heyburn, ID 83336

Send electronic application forms to: dragonfyrefaire@yahoo.com

Thank you for joining us for a fantastic event this year!